

Week	Course Material	Hour	Course Focus
1	Longman Academic Writing Series 3: Paragraphs to Essays (4th ed.)	1-2	Chapter 1: Academic Paragraphs (p2–30) <i>Introduction · Analyzing the model · Noticing vocabulary: word families</i>
		3-4	Chapter 1: Academic Paragraphs (p2–30) <i>Organization · Formatting the page · Mechanics</i>
		5	Chapter 1: Academic Paragraphs (p2–30) <i>Sentence structure: simple sentences, phrases, subject-verb agreement, fragments</i>
2	Longman Academic Writing Series 3: Paragraphs to Essays (4th ed.)	1-2	Chapter 1: Academic Paragraphs (p2–30) <i>Applying vocabulary: nouns and verbs · The writing process: listing</i>
		3-4	Chapter 1: Academic Paragraphs (p2–30) <i>Writing assignment: a paragraph about someone who made a difference (first draft)</i>
		5	Chapter 1: Academic Paragraphs (p2–30) <i>Self-assessment · Peer review · Final draft · Journal writing</i>
3	Longman Academic Writing Series 3: Paragraphs to Essays (4th ed.)	1-2	Chapter 2: Narrative Paragraphs (p31–50) <i>Analyzing the model · Noticing vocabulary: compound nouns · Organization, time-order signals, purpose</i>
		3-4	Chapter 2: Narrative Paragraphs (p31–50) <i>Sentence structure: compound sentences, coordinating conjunctions, three comma rules</i>
		5	Chapter 2: Narrative Paragraphs (p31–50) <i>Freewriting · Writing assignment: a narrative about a memorable experience (first draft)</i>
4	Longman Academic Writing Series 3: Paragraphs to Essays (4th ed.)	1-2	Chapter 2: Narrative Paragraphs (p31–50) <i>Peer review · Final draft · Timed writing</i>
		3-4	Chapter 3: Basic Paragraph Structure (p51–78) <i>Analyzing the model · Noticing vocabulary: adjectives · Topic sentence, supporting sentences, supporting details, concluding sentence</i>
		5	Chapter 3: Basic Paragraph Structure (p51–78) <i>Sentence structure: adjectives and adverbs</i>
5	Longman Academic Writing Series 3: Paragraphs to Essays (4th ed.)	1-2	Chapter 3: Basic Paragraph Structure (p51–78) <i>Preparation for writing: outlining and detailed outlines</i>
		3-4	Chapter 3: Basic Paragraph Structure (p51–78) <i>Writing assignment: a paragraph about a hobby or sport (first draft)</i>
		5	Chapter 3: Basic Paragraph Structure (p51–78) <i>Self-assessment · Final draft · Summary writing</i>
6	Longman Academic Writing Series 3: Paragraphs to Essays (4th ed.)	1-2	Chapter 4: Logical Division of Ideas (p79–101) <i>Analyzing the model · Noticing vocabulary: synonyms · Logical division of ideas</i>
		3-4	Chapter 4: Logical Division of Ideas (p79–101) <i>Unity and coherence · Sentence structure: run-ons and comma splices</i>
		5	Chapter 4: Logical Division of Ideas (p79–101) <i>Writing assignment: a paragraph about shopping habits (first draft)</i>
7	Longman Academic Writing Series 3: Paragraphs to Essays (4th ed.)	1-2	Chapter 4: Logical Division of Ideas (p79–101) <i>Peer review · Final draft · Timed writing</i>
		3-4	Chapter 5: Process Paragraphs (p102–120) <i>Analyzing the model · Noticing vocabulary: phrasal verbs · Time order, purpose and audience</i>
		5	Chapter 5: Process Paragraphs (p102–120) <i>Sentence structure: clauses and complex sentences</i>
8	Longman Academic Writing Series 3: Paragraphs to Essays (4th ed.)	1-2	Chapter 5: Process Paragraphs (p102–120) <i>Writing assignment: a process paragraph on self-improvement (first draft)</i>
		3-4	Chapter 5: Process Paragraphs (p102–120) <i>Self-assessment · Final draft · Writing an email to a professor</i>
		5	Review: Chapters 1–5 <i>In-class timed writing · Editing practice with correction symbols (Appendix E)</i>

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9	Longman Academic Writing Series 3: Paragraphs to Essays (4th ed.)	1-2	Chapter 6: Definition Paragraphs (p121–147) <i>Analyzing the model · Noticing vocabulary: word knowledge · Organization</i>
		3-4	Chapter 6: Definition Paragraphs (p121–147) <i>Sentence structure: appositives, adjective clauses, complex sentences</i>
		5	Chapter 6: Definition Paragraphs (p121–147) <i>Clustering · Writing assignment: a paragraph defining a word, concept or custom (first draft)</i>
10	Longman Academic Writing Series 3: Paragraphs to Essays (4th ed.)	1-2	Chapter 6: Definition Paragraphs (p121–147) <i>Peer review · Final draft · Paraphrasing</i>
		3-4	Chapter 7: Cause/Effect Paragraphs (p148–170) <i>Analyzing the model · Noticing vocabulary: prefixes · Organization</i>
		5	Chapter 7: Cause/Effect Paragraphs (p148–170) <i>Sentence structure: cause/effect transition signals</i>
11	Longman Academic Writing Series 3: Paragraphs to Essays (4th ed.)	1-2	Chapter 7: Cause/Effect Paragraphs (p148–170) <i>Writing assignment: a cause/effect paragraph on a social issue (first draft)</i>
		3-4	Chapter 7: Cause/Effect Paragraphs (p148–170) <i>Self-assessment · Final draft · Double-entry journal writing</i>
		5	Chapter 8: Comparison/Contrast Paragraphs (p171–197) <i>Analyzing the model · Noticing vocabulary: antonyms · Organization</i>
12	Longman Academic Writing Series 3: Paragraphs to Essays (4th ed.)	1-2	Chapter 8: Comparison/Contrast Paragraphs (p171–197) <i>Sentence structure: transition signals for comparison and contrast</i>
		3-4	Chapter 8: Comparison/Contrast Paragraphs (p171–197) <i>Conducting an interview · Writing assignment: a comparison/contrast paragraph on education (first draft)</i>
		5	Chapter 8: Comparison/Contrast Paragraphs (p171–197) <i>Peer review · Final draft · Timed writing</i>
13	Longman Academic Writing Series 3: Paragraphs to Essays (4th ed.)	1-2	Chapter 9: Essay Organization (p198–221) <i>Analyzing the model · Noticing vocabulary: formal and informal words · Introductory paragraphs and thesis statements</i>
		3-4	Chapter 9: Essay Organization (p198–221) <i>Body and concluding paragraphs · Transitions between paragraphs</i>
		5	Chapter 9: Essay Organization (p198–221) <i>Essay outlining · The writing process</i>
14	Longman Academic Writing Series 3: Paragraphs to Essays (4th ed.)	1-2	Chapter 9: Essay Organization (p198–221) <i>Writing assignment: an essay on nonverbal communication (first draft)</i>
		3-4	Chapter 9: Essay Organization (p198–221) <i>Peer review · Final draft · Summary writing</i>
		5	Chapter 10: Opinion Essays (p222–239) <i>Analyzing the model · Noticing vocabulary: collocations · Organization of an opinion essay</i>
15	Longman Academic Writing Series 3: Paragraphs to Essays (4th ed.)	1-2	Chapter 10: Opinion Essays (p222–239) <i>Developing supporting details: quotations and statistics</i>
		3-4	Chapter 10: Opinion Essays (p222–239) <i>Conducting a survey · Writing assignment: an opinion essay on getting a good education (first draft)</i>
		5	Chapter 10: Opinion Essays (p222–239) <i>Peer review · Final draft · Timed writing</i>
16	Longman Academic Writing Series 3: Paragraphs to Essays (4th ed.)	1-2	Appendices B–D (p240–) <i>Editing workshop: sentence types, connecting words, transition signals and punctuation rules</i>
		3-4	Appendix F <i>Peer review and writer's self-check worksheets: revising portfolio texts</i>
		5	Portfolio review <i>Self-assessment of the writing portfolio · General review</i>